

HT Kevin Ryalls	DHT Karen Mooney (Sarah McDowell Acting 2024-25)	DHT Jeremy Lee	DHT Donna Moretta	DHT Alasdair Reid	Business Manager Craig Gilfether
Headteacher	Depute Headteacher Learning and Teaching	Depute Headteacher Attainment	Depute Headteacher Pupil Support	Depute Headteacher Curriculum	Business Manager
QI Responsibilities – including self-evaluation for SIR					
1.1 Self-evaluation for self-improvement 1.3 Leadership of change 1.4 Leadership and management of staff 1.5 Management of resources to promote equity	1.1 Self-evaluation for self-improvement 1.2 Leadership of learning 2.3 Learning and Teaching 2.4 Personalised Support (Theme 1) 2.6 Transitions (Curricular Primary/Secondary)	1.2 Leadership of learning (Theme 3 L&T links to wider achievement) 3.2 Raising Attainment and Achievement	2.1 Safeguarding and child protection 2.4 Personalised Support (Themes 2 and 3) 2.6 Transitions (Pastoral Primary/Secondary and 16+) 2.7 Partnerships (Pupil Support) 3.1 Ensuring Wellbeing Equality and Inclusion	2.2 Curriculum 2.5 Family Learning 2.6 Transitions (14+) 2.6 Transitions (BGE/Senior Phase) 2.7 Partnerships (Curriculum) 3.3 Creativity and Employability	1.5 Management of resources to promote equity

Operational Responsibilities

<ul style="list-style-type: none"> • Behaviour Policy • FIPs overview • SIP • SIR • H&S • First Aid, Evac Chair and Medical Training • IHCPs • S1 Residential new • INSETs • Staffing • Collegiate Group • WTA • Communication Strategy (Website, Facebook) • Evolve • Parent Council • Senior Student Council • Student Parliament • Handbook • S1-6 Pupil Voice from AR • New school from AR 	<ul style="list-style-type: none"> • Dunrig House • INSETs • Reports • Inspire • Showbie • Lesson Evaluation Tool • Learning Visits • QA classroom observations • CLPL • PRD / Professional Update • Moderation Cycle • SBC Way • Students and probationers • Staff Induction programme 	<ul style="list-style-type: none"> • Cademuir House • Reports • S1-6 Whole School Tracking • Insight/CfE Machine • Insight • Prelims • Internal Assessment windows • Attainment Reviews • Parents' Evenings • SQA coordinator • SNSA • Recognising Achievement events • <i>Senior School Expectations</i> 	<ul style="list-style-type: none"> • Child protection coordinator • Attendance • Safeguarding • Bullying • SSG • The Promise • Pupil Equity Fund • Cost of school day • ASN Act • S1-6 Tracking and Monitoring – Equity incl GIRFEC, HWB • LAC • Enrolments • Family Information Evenings • Pupil Support info to Scotexd 	<ul style="list-style-type: none"> • Meldon House • SCQF • Inspiring Young Minds • Transition 16+ • Timetable • Course choice • DYW Employers' curriculum input • Employer Partnership Board • DYW • SDS • Family Learning? new • Duty Plan B new • Supervision Rota new • <i>DSM</i> • <i>Senior School Expectations</i> 	<ul style="list-style-type: none"> • Human Resources • Financial monitoring • Daily absence cover • Admin team • Parking • Scotexd returns • <i>DSM</i>
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<ul style="list-style-type: none"> • Leadership Framework • <i>DSM</i> • New School 					
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Line Management Responsibilities					
<ul style="list-style-type: none"> • DHT x 4 • PT Student Voice 	<ul style="list-style-type: none"> • PT English • PT Maths • PT Expressive Arts • PT L&T • IT Co-ordinator • A Hendry (IT role) 	<ul style="list-style-type: none"> • PT HWB • PT Social Subjects • PT CDT • PT Wider Achievement • PT Data 	<ul style="list-style-type: none"> • 6 PTs Pastoral • PT Enhanced Provision • PT SfL • PT Inclusion • 3 PSAs 	<ul style="list-style-type: none"> • DYW co-ordinator • PT Science & Physics • PT Biology and Chemistry • PT ML • PT Business 	

Policy for website – parent and pupil input					
<ul style="list-style-type: none"> • Behaviour Policy • Communication 	<ul style="list-style-type: none"> • LTA • Induction 	<ul style="list-style-type: none"> • SQA • Attainment 	<ul style="list-style-type: none"> • Bullying • Pupil Support 	<ul style="list-style-type: none"> • Curriculum structure and pathways • Skills 	

Pastoral leadership roles

R Shirra-Gibb	A Scott	E Ferguson	V Boyd	S Milligen	K Robertson	S O'Neill
<ul style="list-style-type: none"> • 16+ • college and uni links • UCAS • LEAPS • Early Applicants • Schools Academy 	<ul style="list-style-type: none"> • Cost of School Day • 'The Promise' 	<ul style="list-style-type: none"> • MVP • RRS • ESAS 	<ul style="list-style-type: none"> • DYW • Careers • S3 Work Experience 	<ul style="list-style-type: none"> • Health education – mental health, substances 	<ul style="list-style-type: none"> • Primary Transition 	<ul style="list-style-type: none"> • Inclusion • PEF Lit, Num, HWB • PYT • TYA • CLD
	<ul style="list-style-type: none"> • Ukrainian pupils • Care Experienced Champs • COSD Ambassadors 	<ul style="list-style-type: none"> • MVP Mentors 	<ul style="list-style-type: none"> • DYW Ambassadors 	<ul style="list-style-type: none"> • See Me Ambassadors 	<ul style="list-style-type: none"> • S6 Buddies • PYT Peer mentors 	